Guide to American Medical Association (AMA) Manual of Style, 11th

Citation Type	Format	Example(s)

List references in numerical order (ie, consecutively as they appear in the document/presentation; NOT alphabetical order)

During the draft phase of your document, it is often easiest to use parenthetical citations with the author's last name as place-holde until the document/presentation is complete; then put the citations in numerical order on the final version

DRAFT   FINAL

Another helpful option to stay organized during the draft phase of your document is to use a reference management software program, which allows you to manage references by helping you to enter/import, retrieve, format, and export citations. Some programs are available for free and others require a subscription. The most common examples of reference management software programs used in pharmacy are: Mendeley, Zotero, EndNote, and Refworks.

Number references consecutively with superscript Arabic numerals, including text, tables, or figures

For 2 or more references cited at a given place:

In-Text Citations

Citations for references not yet accepted for publication or personal communications (oral, written, and electronic) should NOT be included in the reference list, but should be included parenthetically in the text

> As described in recent literature (H. E. Marman, MD, unpublished data, July 2019)..

> In a conversation with Dr. Smith (March 201

> According to Dr. KostrzeJaqT Q 117D(Dr.)-3 9396(:)9 (in)-6.898q 313.4-( )-3.896 ETmadctiot e :ereces

Other in-text citations for references that should be included in a reference list are not common in most professional documents (except presentations, see below) and should be reserved for circumstances where reference lists are not used (eg, news articles)

AMA does not provide official guidance on PowerPoint presentations. However, just like any other piece of work, it is important to give credit to your sources.

At a minimum, all presentations should include a reference slide at the end with AMA formated citations.

(Kostrzewa, Geriatric Psychiatry, April 2014, Concordia University Wisconsin, School of Pharmacy)
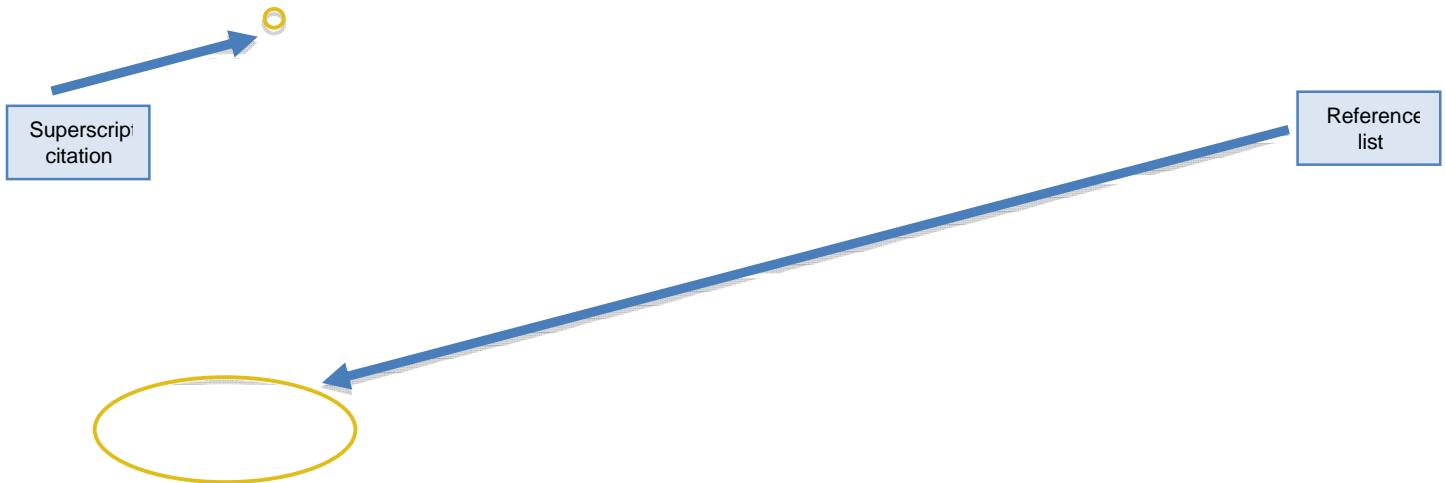
Ideally, you should also cite individual slides. There are several ways to do this. Make sure to ask your instructor what they prefer before formatting your citations. Two possible examples are given here:

<u>Superscript</u>   <u>In-text</u>
(in numerical order; much correspond with reference list)   (Bottom of slide; in parentheses; may be smaller font)

Book: (Author*, Year, Page(s))
*Surname only; if 2, list both; if > 2, list first + "et al"
Journal: (Journal [abbreviated]. Year;Volume(Issue):Page(s))

Professional Posters[15]

Follow AMA rules above. Typically, there is a reference section in the bottom left or right corner of the poster and the font size is often smaller than the rest of the poster text.

Superscript citation

Reference list

References

1. Fischer L, Frank P. References. In: Christiansen SL, Iverson C, Flanagin A, et al. *AMA Manual of Style: A Guide for Authors and Editors.* 11th ed. Oxford University Press; 2020:59-111.
2. NLM Catalog: Journals referenced in the NCBI Databases. National Center for Biotechnology Information, U.S. National Library of Medicine. http://www.ncbi.nlm.nih.gov/nlmcatalog/journals. Accessed August 12, 2020.
3. Construction of the National Library of Medicine Title Abbreviations. National Library of Medicine. https://www.nlm.nih.gov/tsd/cataloging/contructitleabbre.html. Updated April 24, 2019. Accessed August 12, 2020.
4. Pitt B, Pierard LA, Bilge A, et al. Effectiveness of Spironolactone Added to an Angiotgensin-Converting Enzyme Inhibitor and a Loop Diuretic for Severe Chronic Congestive Heart Failure (The Randomized Aldactone Evaluation Study [RALES]). *Am J Cardiol.* 1996;78:902-907.
5. Valdovinos K, Kostrzewa A, Harrison L, Paly E. Effect of an inter-professional project on pharmacy and physical therapy student's readiness for inter-professional learning. Poster presented at: AACP Annual Meeting; July 26-30, 2014. Grapevine, TX.

If you have any questions about referencing or the AMA format, please contact your course coordinator or Audrey Kostrzewa, PharmD, MI, BCP at audrey.kostrzewa@cuw.edu or 21-243-2750